

AFFILIATED

REALTY AND MANAGEMENT COMPANY

1720 W. ALGONQUIN ROAD, SUITE 200 • MT. PROSPECT, IL 60056

847/439-0400 FAX: 847/439-0431

Leasing Representative: _____

Web site: www.affiliatedrealty.com

Re: _____

Email: info@affiliatedrealty.com

Address of premises to be leased

Use of Premises

Lease Term Requested: _____ Years

APPLICANT PERSONAL INFORMATION				PLEASE PRINT
First Name	M.I.	Last Name	S/S #	Driver's License/State
Home Address: City, State, Zip Code			How long?	e-mail address
Home Phone No.	Work Phone No.	Cell Phone No.	Date of Birth	
U. S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, what is your status? _____		Native Language _____
Employer: _____		Address: _____		
Employer's Phone No.: _____		No. of Years with Employer: _____		Title/Position: _____
Name of previous employer & position (if with current employer less than 3 years):			Address of previous employer:	
CO-APPLICANT (SPOUSE) PERSONAL INFORMATION				PLEASE PRINT
First Name	M.I.	Last Name	S/S #	Driver's License/State
Home Address: City, State, Zip Code			How long?	e-mail address
Home Phone No.	Work Phone No.	Cell Phone No.	Date of Birth	
U. S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, what is your status? _____		Native Language _____
Employer: _____		Address: _____		
Employer's Phone No.: _____		No. of Years with Employer: _____		Title/Position: _____
Name of previous employer & position (if with current employer less than 3 years):			Address of previous employer:	
In case of emergency, contact:		Relationship	Home Address, City, State, Zip Code	Phone No.

Cash Income Statement For Year Ended _____		(Please omit cents)	
ANNUAL INCOME	AMOUNT (\$)	ANNUAL EXPENDITURES	AMOUNT (\$)
Salary, Bonuses & Commissions (applicant)	\$	Rental Payments	\$
Salary, Bonuses & Commissions (co-applicant) (spouse)		Mortgage Payments	
Rental Income		Property Taxes	
Other Income (List) *		Insurance	
		Other Expenses (List credit cards)	
TOTAL ANNUAL INCOME	\$	TOTAL ANNUAL EXPENDITURES	\$

* Income from alimony, child support, or separate maintenance income need not be revealed if the applicant or co-applicant does not wish to have it considered as a basis for adhering to this obligation.

Balance Sheet as of: _____		(Please omit cents)	
ASSETS	AMOUNT (\$)	LIABILITIES	AMOUNT (\$)
Cash	\$	Notes Payable to Banks	\$
Securities (Schedule A)		Accounts Payable (including credit cards)	
Real Estate (Schedule B)		Mortgage Debt (Schedule B)	
Personal Property (including automobiles owned)		Other Liabilities (List including car payments, student loans, etc.)	
Other Assets (List including 401(k), IRA, Profit-Sharing)			
		TOTAL LIABILITIES	\$
		NET WORTH	\$
TOTAL ASSETS	\$	TOTAL LIABILITIES & NET WORTH	\$

Schedule A - Securities (including non-money market mutual funds)							(mark with "X")	
No. of shares (Stock) or Face Value (Bonds)	Description	Owner(s)	Where Held	Cost	Current Mkt. Value	Pledged		
						Yes	No	
TOTAL					\$			

Schedule B - Personal Residence & Real Estate Investments, Mortgage Debt (majority ownership only)							
Personal Residence							
Property Address	Legal Owner	Purchase Year	Purchase Price	Market Value	Loan Balance	Interest Rate	
	Loan Maturity Date	Monthly Payment		Lender			
Property Address	Legal Owner	Purchase Year	Purchase Price	Market Value	Loan Balance	Interest Rate	
	Loan Maturity Date	Monthly Payment		Lender			
Property Address	Legal Owner	Purchase Year	Purchase Price	Market Value	Loan Balance	Interest Rate	
	Loan Maturity Date	Monthly Payment		Lender			
Additional Information							

THESE QUESTIONS APPLY TO BOTH APPLICANT AND CO-APPLICANT

	<u>Applicant</u>	<u>Co-Applicant</u>	
1. Are you a co-maker, endorser, or guarantor on any loan or contract? If yes, for whom? _____ to Whom? _____	___ YES ___ NO	___ YES ___ NO	Monthly Amount \$ _____
2. Have you ever obtained credit under another name? If yes, what name? _____	___ YES ___ NO	___ YES ___ NO	
3. Is any income listed on this application likely to be reduced before the requested lease expires? Explain: _____	___ YES ___ NO	___ YES ___ NO	
4. Have you ever been involved in personal or corporate bankruptcy?	___ YES ___ NO	___ YES ___ NO	
5. Have any of your debts ever been discharged, satisfied or settled under Bankruptcy?	___ YES ___ NO	___ YES ___ NO	
6. Are there any unsatisfied judgments against you?	___ YES ___ NO	___ YES ___ NO	
7. Are there any suits or legal actions currently pending against you?	___ YES ___ NO	___ YES ___ NO	
8. Are there any other factors you would like considered?	___ YES ___ NO	___ YES ___ NO	
9. Have you ever been a party to a lawsuit? <i>(Include explanations of bankruptcies, outstanding judgments, lawsuits, etc.)</i> Explain: _____	___ YES ___ NO	___ YES ___ NO	

BACKGROUND

Affiliated Realty and Management Company may not approve an application for any commercial lease for any individuals who have a negative history concerning prior leases, contracts, bankruptcies or taxes. **Affiliated Realty and Management Company** further reserves the right to deny a lease application to any known Terrorist on the **FBI or Department of Homeland Security's Watch Lists**, and **Affiliated Realty and Management Company** will not lease to any applicants who have been convicted of any felony, or a crime involving violence, damage to property, drug offenses or sexual offenses.

- Have you ever failed to satisfy the obligations of your lease or rental agreement? ___ Yes ___ No
 Have you ever been requested to move out of a property? ___ Yes ___ No
 Have you ever been evicted? ___ Yes ___ No
 Has a tax lien been placed on the personal residence of any principal owner or your place of business? ___ Yes ___ No
 Have you ever been arrested for a felony? ___ Yes ___ No
 Have you ever been convicted of any crime? ___ Yes ___ No
 Have you ever been convicted of a sexual offense? ___ Yes ___ No

If applicant(s) answered "Yes" to any of the above questions, please provide further details on the reverse side of this application including but not limited to dates, descriptions, nature and details concerning your response to the above inquiries. **Affiliated Realty and Management Company** reserves the right to request that applicants provide further information to supplement this application regarding any of the issues contained in this section in order to determine eligibility for a lease.

CONSENT

I HEREBY CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND IF I AM A TENANT, I MAY BE EVICTED.

I HEREBY CONSENT TO ALLOW AFFILIATED REALTY AND MANAGEMENT COMPANY, AN ILLINOIS CORPORATION, "COMPANY" TO OBTAIN A BACKGROUND/ CREDIT REPORT BEARING ON MY COMMERCIAL CREDIT WORTHINESS, CREDIT STANDING, CREDIT CAPACITY, AS WELL AS AN INVESTIGATIVE REPORT INCLUDING INFORMATION CONCERNING MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING AS THEY RELATE TO MY COMMERCIAL CREDIT WORTHINESS. I AUTHORIZE ALL PERSONS AND ORGANIZATIONS THAT MAY HAVE INFORMATION RELEVANT TO THIS APPLICATION TO DISCLOSE SUCH INFORMATION TO THE COMPANY OR ITS AUTHORIZED AGENTS. I HEREBY RELEASE THE COMPANY, ITS AUTHORIZED AGENTS AND ALL PERSONS AND ORGANIZATIONS PROVIDING INFORMATION FROM ALL CLAIMS AND LIABILITIES OF ANY NATURE IN CONNECTION WITH THIS INVESTIGATION.

I UNDERSTAND THESE REPORTS MAY BE USED IN WHOLE OR IN PART FOR THE PURPOSE OF SERVING AS A FACTOR IN ESTABLISHING MY ELIGIBILITY FOR COMMERCIAL CREDIT OR ENTERING INTO A COMMERCIAL LEASE WITH AFFILIATED REALTY AND MANAGEMENT COMPANY OR OTHERWISE USED AS A FACTOR IN WHOLE OR IN PART IN AFFILIATED REALTY AND MANAGEMENT COMPANY'S PERFORMANCE OF A REVIEW OF MY ACCOUNT AT ANY TIME DURING MY LEASE OR GUARANTY OF LEASE. SUCH REPORTS MAY BE USED FOR UPDATING, RENEWING OR EXTENDING ADDITIONAL CREDIT OR THE COLLECTION OF ANY LATE ACCOUNT. I UNDERSTAND THAT I AM CONSENTING TO ALLOW AFFILIATED REALTY AND MANAGEMENT COMPANY A CONTINUING RIGHT TO OBTAIN A BACKGROUND OR CREDIT REPORT SOLELY FOR PURPOSES IN CONNECTION WITH MY ELIGIBILITY TO OBTAIN AND MAINTAIN MY COMMERCIAL LEASE AND/OR OBLIGATIONS UNDER SUCH LEASE. I ALSO UNDERSTAND THAT ANY BACKGROUND OR CREDIT REPORTS OBTAINED BY AFFILIATED REALTY AND MANAGEMENT COMPANY WILL NOT BE USED FOR ANY PURPOSE PROHIBITED BY LAW.

Applicant Signature _____	Date: _____
Print Name: _____	SS#: _____ DOB: _____
Co-Applicant Signature _____	Date: _____
Print Name: _____	SS#: _____ DOB: _____